

Minutes of
Benton County Cultural Coalition

November 18, 2004, 4:00 p.m.
County Meeting Room, Benton Plaza, Corvallis

Present: Susan Johnson (chair), Kathryn Burton, May Dasch, Walter Frankel, Kathy Jederlinich, Paula Krane, Micki Reaman, Diane Tarter, Rick Wallace, George Wisner
Excused: Zel Brook, Marilyn Stewart
Absent: Mary Rounds

The Chair called the meeting to order and asked everyone to reintroduce themselves.

Susan spoke briefly about the Oregon Cultural Trust, emphasizing that we are its face in our community and that we should have enough knowledge of it to answer questions of citizens. She reminded the group that the income from the Trust is divided in thirds, with one-third going to the "Big 4", another third made available to organizations on a statewide competitive basis, and the final third to the county and tribal coalitions for distribution.

Susan directed our attention to the five priorities established in the final planning document, asking each member to familiarize themselves with these points as we will have to establish what priorities are to be addressed in each annual round of grants.

Paula Krane then addressed the procedures outlined in the plan. She emphasized that the Benton County Cultural Coalition is an independent agency, which only contracts with the County to administer its funds. She reviewed the roles of the officers and committees. She also pointed out that the plan calls for a review of procedures in two years and another look at the priorities in five years.

Lots were then drawn to determine which members would begin with a one- or two-year term. (Terms run July through June.) The results are as follows (*Name/Expiration*): Zel Brook (2005), Kathryn Burton (2006), May Dasch (2005), Walter Frankel (2006), Kathy Jederlinich (2005), Susan Johnson (2006), Paula Krane (2005), Micki Reaman (2005), Mary Rounds (2006), Marilyn Stewart (2006), Diane Tarter (2006), Rick Wallace (2006), and George Wisner (2005).

George Wisner, who is chairing a Cultural Organization Search Committee, spoke of the progress he has made and what yet needs to be done. Putting names and addresses on currently known organizations is foremost, with the hope of identifying more. The initial work of this committee must be completed by the time the granting process begins in January 2005.

Susan then reported the resignation of Bill Robbins from the Coalition. She asked for a nominating committee to come forward to replace both him and Bill Lewis.

Paula introduced the grant process, emphasizing that the Coalition must determine shortly which priorities will be addressed in the initial granting process, as well as the fact that partnerships should be stressed to applicants. The timeline for the current fiscal year is

January 17, 2005	Announcement of process to eligible organizations
February 15, 2005	Organization's letter of intent due
March 1, 2005	Invitations for full proposals made
March 28, 2005	Proposals due
April meeting	Recommendations submitted to full Coalition for approval
May 6, 2005	Announcement of organizations funded

Micki Reaman spoke of the issues in reviving the website work, which is in process. The website will have both a public and administrative face to it. All members will have to assist in testing the administrative face, as well as comment on content of the public face.

Susan spoke of the ongoing need to inform and remind people locally about the Oregon Cultural Trust, which would be the work of a public relations committee, which will also do targeted mailings to accountants, tax attorneys, etc.

Susan asked each member to get their preferences for committee assignments to her at the end of the meeting.

Susan had available for each member current brochures and information on the Oregon Cultural Trust, which she asked everyone to take along and distribution. The goal is for each person to reach ten new donors.

Walter Frankel presented a working budget, which had been prepared by Susan with input from the Executive Committee. Rick Wallace moved, and Paul Krane seconded, that the budget should be accepted; the motion passed unanimously.

Walter announced that the Benton County Cultural Coalition now has a permanent address: P. O. Box 1504, Philomath, OR 97370.

The next meeting will be held Thursday, January 20, 2005, at 4 p.m. in the Meeting Room of the Philomath Community Library.

The meeting was adjourned.

Respectfully submitted,

Walter A. Frankel
Secretary/Treasurer

Appended: 1. Committee Roster and 2. Name/Contact Changes

Benton County Cultural Coalition

Committee Roster 2004-2005

Note: Members not present and new members will be assigned committees before next meeting.

CULTURAL ORGANIZATION SEARCH COMMITTEE

George Wisner, chair
May Dasch
Kathy Jederlinich

NOMINATING COMMITTEE

The Executive Committee will act as a temporary Nominating Committee to fill the two positions needed immediately.

GRANTS COMMITTEE

Paula Krane, chair
Kathryn Burton
Diane Tarter
Walter Frankel

WEBSITE COMMITTEE

Micki Reaman, chair
Rick Wallace

PUBLIC RELATIONS COMMITTEE

Susan Johnson, chair
Walter Frankel

EXECUTIVE COMMITTEE

Susan Johnson, chair
Paula Krane
Walter Frankel

Tuesday, November 23, 2004

Benton County Cultural Coalition

Name/Contact changes

November 2004

Change name: Burton, Kathy to Burton, Kathryn

Change e-mail: Frankel, Walter curtwalt@exchangenet.net

Change e-mail: Johnson, Susan wcjssj@comcast.net