

Benton County Cultural Coalition

Wednesday, September 16, 2009

Center for the Humanities

Attending: Karyle Butcher, Cliff Trow, Sue Borden, Jane White, Rick Wallace, Betsy Rock Fudge, Ann Staley, Susan Shumway, Dena Elliott, Susan Johnson, May Dasch, Sara Swanberg

Unable to attend: Ilona Haines, Rich Wendland

Introductions from the Board. Our new BCCC member, Dena Elliott, retired from the Library, is especially interested in music and young musicians, but cares about all the arts. Dena represents Monroe, South Benton County. Welcome Dena. Thank you for volunteering.

Approval of Minutes: 6/10/2008, Ann, Rick, all
12/9/2008, Cliff, Sue B, all
5/20/2009, amend "undeserved" to "underserved"
approved as corrected, Rick, Sue S, all

A. From the Chair, Stefani

1. \$14,714.00 from Oregon Cultural Trust
 - a. If 8% for Administrative costs, \$13,500 for Grants
 - b. If 5% for Administrative costs, \$14,000 for Grants
 - c. Administrative expenses are those we incur for mailings, for PR and outreach, etc.

B. From the Treasurer, Betsy

1. Our money stays with the County; they give us reports when requested. "Interpreted" means we're reading the County tea-leaves. In January the County estimates for the next fiscal year, the number is an approximation.
2. Sometimes our expenses exceed our budgeted moneys. Though not for 08-09
3. Our Reserves are high this year, \$1885; the County can claim that money, so we might want keep it lower this year.
4. The budget for the Grants Workshop is listed as "new program for an established priority."
5. We try to make the grant money as high as possible.
6. all Board Members PLEASE keep track of "in kind" donations.
7. Motion to approve the amended budget: Karyle, all

C. From the Grants Committee Chair, Susan Shumway

1. Discussion: How much do we need to keep for this year's budgeted administrative expenses
2. Motion to retain 5% of the 09 Grant and allocate to grants \$14,000
Sara, all.
3. Request for Letters of Intent mailed on time. Susan has received 5 or 6 inquiries. Two from literary groups.
4. Rick and Susan suggest a Press Release for G-T, mailed to City Editor and for the Opportunities section in "The Entertainer." No matter

- who replies or if no one does, BCCC gets press recognition.
5. In the press release be sure to include the fact that the Website has the form for Letter of Intent.
 6. Cliff has volunteered to Chair the Grants Workshop

D. from the Grants Workshop Chair, Cliff

1. Walter Frankel, Stefani will give initial comments.
2. B A Beierle and Sara Swanberg will discuss "writing arts grants."
3. Panel: Former members of Grants Committee - Betsy, Jane, Ann plus Sue B. as a Grants Recipient for Questions & Answers.
4. Stefani will present a "good grant"; and fictionalize a "bad grant" example
5. Begin with food and drinks at 5:30 p.m.
6. Monday, October 26th at the Arts Center
7. Power Point for Grant Application, will be presented by Rick
8. At the close, invite attendees to meet with Grant Committee mentors.

E. Fall Festival, Chair Susan J.

1. Everyone on the BCCC Board is signed-up.
2. Committee has talked through the setup for both sunshine and rain.
3. Susan and Rich are setting up. Take down is Rich.
4. Thirteen participant organizations will leave their information at the Arts Center
5. Walter Frankel will be present both days representing OCT
6. Two Chamber Music participants will play on Saturday near our tent.
7. BCCC will decide after Fall Festival whether this is a project we want to continue next year.
8. However this is one event where BCCC can be visible. The Arts Booth is a service.
9. Where else can we talk about OCT and the Coalition? (Betsy, Karyle)
10. "Promoting Culture" is still one of BCCC's Priority (Susan J)
11. What about a brochure (trifold) for BCCC?

Old Business

A. Non -Profit Update, Chair Sue B.

1. 216 are listed; 29 were unable to be contacted by Board Members. Sue has narrowed this to to 6.
2. Dena will untangle the South Benton Community Museum issue.
3. North College Hill Neighborhood Association: City Planning Dept.
4. Opera Theater of Corvallis: May will send to Sue Borden
5. Windmill Center, Leslie Wood on SW 8th Street: Ann
6. Neil Gladstone: Need a phone number.

B. Grants Workshop, Cliff

1. 20 - 25 receive an invitation to submit a grants application.

C. Day of Culture, Stefani

1. At the Arts Center, Leadership Corvallis will be hosted, 35-40 participants.
2. Sara believes Walter is attending to talk about OCT & has handouts

3. Things that might be done by BCCC grants awardees: An event open to the public, open a studio, open mic.
4. Who else might participate? Arts guilds, Jane Donovan Reader's Theater, galleries, music stores, Downtown Corvallis Association (Joan Wessell), bookstores in Corvallis, Display Case at the Library,
5. Day of Culture needs a Committee and planning time (for next year)
6. Stefani will send BCCC Board Members the information.

D. Outreach & PR, Chair, Stefani

1. BCCC Table at public events, like a symphony concert, theater performance.
2. Perhaps the Fall Festival efforts could be transformed to "A Day of Culture" which also needs to be planned ahead for next year.

E. Form for Board Members to complete. Designed by Betsy will be mailed to all by Stefani.

Respectfully submitted,
Ann Staley, Secretary

Next Meeting: 21st of October, 5:30 p.m

The job of the artist is always to deepen the mystery.

Francis Bacon